Event insurance bulletin
Quoting and issuing policies for private events in MAGIC

One of the benefits of quoting an special event policy in Markel's policy-administration system, MAGIC, is that you have the ability to issue a policy for most private events from start to finish without having to refer the policy to Markel's underwriting team for review.
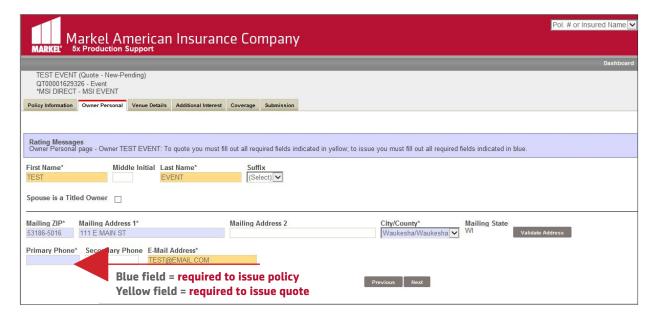
Events types that do not require a referral to Markel:

- Weddings
- Retirement parties
- Bridal showers

- Birthday parties
- Baptism
- Bar/bat mitzvah

- Retirement parties
- Baby showers
- Memorial services

Quoting in MAGIC

All yellow fields are required pieces of information for quoting. All blue fields are required for processing a policy. Once all yellow and blue fields are completed, you will be able to issue a special event policy with a one-time payment.

Issuing an event policy in MAGIC

When issuing a special event policy for a private event or wedding, if the "Complete Issuance" button on the submission page is not displayed, go back through the quote to verify all of yellow AND blue fields have been completed.

Fields that are often overlooked include:
- Policyholder phone number *(owner personal page)*
- The number of guests drop-down box *(venue details page)*
- The honoree information on the venue page *(venue details page)*
- The venue name or address *(venue details page)*

Issuing an event policy in MAGIC

When issuing a special event policy for a private event or wedding, if the "Complete Issuance" button on the submission page is not displayed, go back through the quote to verify all of yellow AND blue fields have been completed.

Fields that are often overlooked include:
• Policyholder phone number *(owner personal page)*
• The number of guests dropdown box *(venue details page)*
• The honoree information on the venue page *(venue details page)*
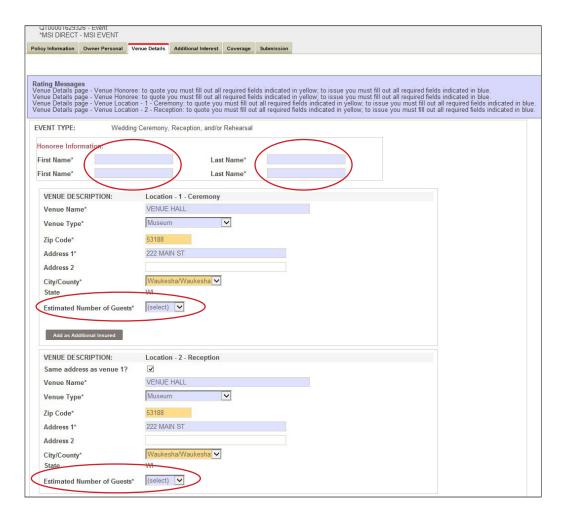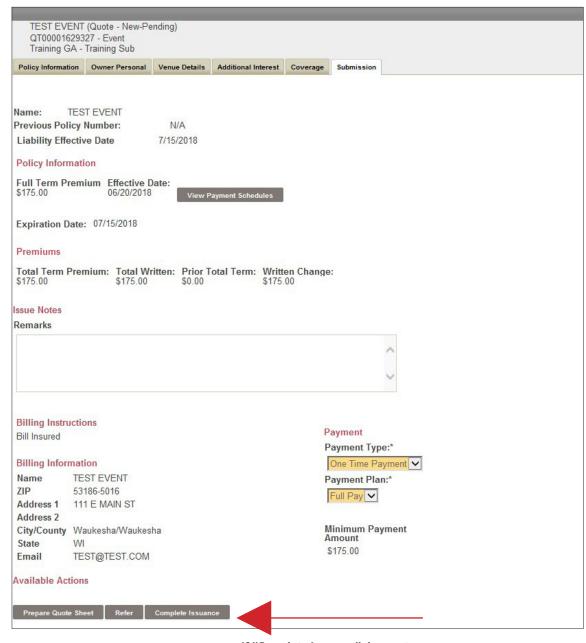• The venue name or address *(venue details page)*

Issuing an event policy in MAGIC cont.

If all of the blue and yellow required fields are completed and the "Complete Issuance" button does not appear, please contact our Customer Service Center at 866-934-2099. Please do not refer the quote to the Markel underwriting department, as that will result in a longer wait time could potentially delay issuing the policy.

TEST EVENT (Quote - New-Pending)
QT00001629327 - Event
Training GA - Training Sub

| Policy Information | Owner Personal | Venue Details | Additional Interest | Coverage | Submission |

Name: TEST EVENT
Previous Policy Number: N/A
Liability Effective Date 7/15/2018

Policy Information

Full Term Premium **Effective Date:**
$175.00 06/20/2018 [View Payment Schedules]

Expiration Date: 07/15/2018

Premiums

Total Term Premium: **Total Written:** **Prior Total Term:** **Written Change:**
$175.00 $175.00 $0.00 $175.00

Issue Notes

Remarks

Billing Instructions
Bill Insured

Billing Information

Name	TEST EVENT
ZIP	53186-5016
Address 1	111 E MAIN ST
Address 2	
City/County	Waukesha/Waukesha
State	WI
Email	TEST@TEST.COM

Payment

Payment Type:*
One Time Payment ⌄

Payment Plan:*
Full Pay ⌄

Minimum Payment Amount
$175.00

Available Actions

[Prepare Quote Sheet] [Refer] [Complete Issuance]

If "Complete Issuance" does not appear, please call 1-866-934-2099